*Please Note This meeting will follow on directly from the AGM at 9.00am*

8.30 - 12.30.00pm,Friday 18th March 2016

 *Charles Sturt University Orange Campus NSW*

*Building 1001 Room 211*

***\* PART A: PRELIMINARY BUSINESS***

1. **Welcome from President – Helen Carter handing over to Stephen Marshall**
2. **Attendance and apologies**Attendees:
3. **Minutes of previous meeting**

Moved – ……………………… Seconded – ………………………

1. **Identification of unstarred items for discussion**
2. **Adoption of items not starred for discussion**

MOTION: That all items on the Agenda not starred for discussion be noted and where recommendations have been made, that these be adopted as resolutions of the ACODE Business and Networking Meeting.

1. **Matters arising from previous Business & Networking Meeting**
2. **Executive officer report**
3. **Financial Statements**

***\* PART B: ITEMS FOR DISCUSSION***

1. **ACODE Executive Report – Helen Carter/Stephen Marshall
6.1 Babson Survey Funding**

**6.2 Pearson TEL Award**

1. **Benchmarking 2016 – Michael Sankey**
2. **Liaison with other Organisations**
3. **ACODE looking forward**
4. **HOT TOPICS**
* Institution's LMS plans for 2016/2017, e.g. considering changing, upgrading to Blackboard Ultra etc. – Colin Lowe- USyd
* We’re about to start implementing Talis Aspire and I’d like to hear from others how this impacts on the use of content within the LMS (Blackboard Learn in our case), lecturer experiences, change management, etc. - Mark Northover- AUT
* Accessibility is currently a topic under discussion at Waikato. What policies, guidelines and approaches to institutions have around making materials accessible to all? Does anyone take a compliance approach? A Universal Design for Learning (UDL) approach? Is accessibility the responsibility of individual academics, faculties, access teams, no-one?- Nigel Robertson – Waikato
* Key activities/responsibilities associated with our positions (PDs). Who is responsible for what at their institutions and to what level do we get to have a say in the decisions that are being made by our institutions. Kind of informal benchmarking around what people like us get up to and what type of influence this affords us. Michael Sankey - USQ

***PLEASE SEND THROUGH SUGGESTIONS TO KAREN HALLEY***

***secretariat@acode.edu.au***

 ***PART C: ITEMS FOR NOTING***

1. **Future workshops and meetings**
* Benchmarking Summit ACODE 71
University of Canberra, 27-29 June 2016
Convenor :TBA
* ACODE 72 University of Sydney November 2016 Date and Topic TBA

**Stephen Marshall**

**President, ACODE**

**EXPLANATION**

Note that the Agenda for this Business and Networking Meeting follows that proposed by the Executive in June 2003.

Unstarred items on the Agenda will not be discussed, but any recommendations they contain will be covered by a single motion covering all unstarred items.

Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.

**Please Note: Each member institution has *one* vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.**