9am –12.30pmFriday 22nd March 2013

Darlington Room

University of Sydney

***PART A: PRELIMINARY BUSINESS***

1. **Welcome from President – Helen Carter**
2. **Attendance and apologies**

**Attendance:** Please complete sign-up sheet

**Apologies:**

Kevin Ashford- Rowe Australian Catholic University

Sue Stoney Edith Cowan University

David Cummings Open Universities

David Green Flinders University

Philip Uys Charles Sturt University

Nigel Robertson University of Waikato

Sarah Lambert University of Wollongong

Trevor Billany Charles Dawin University

Gerlese Akerlind University of Canberra

1. **Minutes of previous meeting**

Moved – …………………………… Seconded – ……………………………

 **\*Identification of unstarred items for discussion**

1. **\*Adoption of items not starred for discussion**

MOTION: That all items on the Agenda not starred for discussion be noted, and where recommendations have been made, that these be adopted as resolutions of ACODE.

1. **Matters arising from previous Business and Networking Meeting**
* Increase in subscrptions for 2014

***PART B: ITEMS FOR DISCUSSION***

1. **\*ACODE Executive Report** – Helen Carter
2. **\*ACODE NATA project** – Helen Carter
3. **\*ACODE 62** – Call for presenters
4. **\*ACODE Benchmark project** – Michael Sankey
5. **\*HOT TOPICS**
* Media management platforms – Ric Canale
* Use/encouragement/support for using informal social media tools such as Facebook in teaching – Mark Northover
* Digital Publishing – Michael Sankey

***PART C: ITEMS FOR NOTING***

1. **LTLI** – Helen CarterTwin Towns Coolangatta Gold Coast August 18-23, 2013
 Director: Gordon Suddaby
 Registrations are open
2. **Liaison with other Organisations**
* CAUDIT – Alan Arnold
* Ascilite – Philip Uys
* CADAD – Sue Stoney
1. **Executive Officers Report** – Karen Halley
* Finance Auditors Report

**13.0 Future workshops and meetings**

**ACODE 62**  27-28 June 2013, University of South Pacific
Convenor: Theresa Koroivulaono
*Theme: Flipped Classroom and Open Education Practice*

**ACODE 63**  7-8 November 2013, University of Queensland
Joint ACODE/CADAD Event
Convenor: Trish Andrews
*Theme: Student Experience online*

**ACODE 64** March 2014,University ofWaikato
Convenor: Nigel Robertson March 2014
*Theme: TBA*

**Helen Carter**

**President, ACODE**

**EXPLANATION**

Note that the Agenda for this Business Meeting follows that proposed by the Executive in June 2003.

Unstarred items on the Agenda will not be discussed, but any recommendations they contain will be covered by a single motion covering all unstarred items.

Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.

**Please Note: Each member institution has *one* vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.**