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| **ACODE 2016****ANNUAL GENERAL MEETING Minutes**  |

9.00-9.30amFriday 18th November 2016

University of Sydney – Fisher Library Meeting Room 249-250

***PART A: PRELIMINARY BUSINESS***

1. **Attendance and Apologies**

Welcome:

Miriam Bennett – Victoria University

Aliya Steed ANU

Sam Parker CSU

Monica Cimolin – La Trobe

**Attendees:**

Auckland University of Technology Mark Northover

Australian Catholic University Veronica Hendriks

Australian National University Jenny Edwards

Australian National University Aliya Steed

Charles Sturt University Sam Parker

Flinders University Greg Faller

Griffith University Sheila McCarthy

La Trobe University Monika Cimolin

RMIT Michael Sankey

University of Adelaide Travis Cox

University of Auckland Steve Leichtweis

University of Canberra Karen Halley

University of Canberra Shane Nuessler

University of Canberra Jonathan Powles

University of Melbourne Deb Jones

University of the Sunshine Coast Ian Wright

University of Sydney Colin Lowe

University of Tasmania Gerry Kregor

University of Waikato Nigel Robertson

Victoria University Miriam Bennett

Victoria University Trish McCluskey

Victoria University Wellington Stephen Marshall

Western Sydney University Carol Russell

Apologies:

Philip Uys Charles Sturt University

Danny Munnerley James Cook University

Julie Fleming Central Queensland University

Jenny Pizzica University of Technology Sydney

1. **Minutes of previous Annual General Meeting - November 6th 2015 Adelaide**

Moved……Michael Sankey………………………….. Seconded…Sheila McCarthy…………

**3.0 \*Identification of unstarred items for discussion**

**4.0 \*Adoption of items not starred for discussion**

MOTION: That all items on the Agenda not starred for discussion, be noted and where recommendations have been made, that these be adopted as resolutions of ACODE.

**5.0   Matters arising from previous Annual General Meeting**

***PART B: ITEMS FOR DISCUSSION***

**6.0   Financial Reports On line.**

6.1  *2015 Auditor’s Report*

6.2  *2016 Profit & Loss Statement to date*

**7.0   Executive Officer’s Report**

**8.0   Declaration of election results**

The President declared the results of the Election and explained that as we only had the 2 nominations for the positions there was not vote to be had.

Therefore we congratulate both Nigel Robertson (UoWaikato) and Philip Uys (CSU) on being re-elected to the Executive.

Meeting Closed 9.15 am

**Stephen Marshall**

**President, ACODE**

**EXPLANATION**

Note that the Agenda for this Annual General Meeting follows that proposed by the Executive in June 2003.

Unstarred items on the Agenda will not be discussed but any recommendations they contain will be covered by a single motion covering all unstarred items.

Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.

**Please Note: Each member institution has *one* vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.**